 

***“Unmet Medical Needs”***

***Call***

**ANNUAL SCIENTIFIC REPORT**

Project acronym:

General instructions

* The mandatory font of the report is Century Gothic – font size 11 pt. – line spacing 1.
* Insert the project acronym on the first page and in the header of the report.
* Page limits must be respected for each section. Reports that exceed the stated limits will not be accepted.
* The report MUST include results, activities, events and/or publications obtained or organized from the beginning of the project.
* Update the table of content (page numbers only) once the report has been filled out.
* The report has to be submitted as a pdf file, using the online platform Bando online.
* Name the report as follows: “project ID\_project acronym\_scientific report\_Y1/2/3/Final.pdf”.

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# GENERAL PROJECT INFORMATION

|  |  |
| --- | --- |
| **Project ID** |  |
| **Project acronym[[1]](#footnote-2)** |  |
| **Project title** |  |
| **Project duration (months)[[2]](#footnote-3)** |  |
| **Project start date** |  |
| **Reporting year** | [I, II, III or final] |

|  |  |  |  |
| --- | --- | --- | --- |
| **Consortium** | | | |
| **Member** | **PI name and last name** | **Host Institution** | **Host Institution abbreviation** |
| Coordinator |  |  |  |
| Partner 1 |  |  |  |

*[Note: add rows if necessary]*

# LIST OF ABBREVIATIONS

*Provide a list of all abbreviations and acronyms used throughout this report (no page limit).*

# WORK PROGRESS AND ACHIEVEMENTS



## List of deliverables

*The table below must faithfully report for each work package (WP) all the deliverables indicated in “Section 2.8 - List of deliverables” of the project proposal, specifying the number and the title/name of the deliverable, its timing (i.e., the original delivery month), the Partner(s) involved and its current status (choose one option from the drop-down menu).*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **WP** | **Deliverable number** | **Deliverable name** | **Delivery month** | **Partner(s) involved[[3]](#footnote-4)** | **Status** |
|  |  |  |  |  | Choose an item. |
|  |  |  |  |  | Choose an item. |
|  |  |  |  |  | Choose an item. |

*[Note: add rows if applicable]*

## Objectives

*State the main goals of the project as described in the original proposal and provide a global overview of the work done during the project period to achieve them (max. 1 page).*

## Work progress per deliverable

*(This section may not exceed 10 pages in total, figures and figure legends excluded))*

*For each deliverable explain the work carried out during the reporting period and from the beginning of the project, including these mandatory aspects:*

1. *Provide the reference WP number and title.*
2. *List the Partner(s)that ha(s)(ve) been involved.*
3. *Illustrate the progress made and obtained results and their contribution to the achievement of the deliverable, stating clearly if the planned deliverable has been achieved, not fully achieved or not on schedule.*
4. *In case of clinical studies/trials, provide a scheme of the study.*
5. *Describe modifications as compared to original proposal, if any (e.g., changes in timing of activities or approaches).*
6. *Describe any difficulties, pitfalls and caveats you have encountered and how the team has/will overcome them. If the planned deliverable has not been obtained during the reporting period provide a clear explanation of the delay, the expected (if any) impact on the project activities and deliverables and a new delivery month.*



## Gantt Chart

*Provide an updated Gantt Chart, if necessary.*

## Dissemination and communication activities

*The table below must describe any participation to dissemination and communication activities/events, indicating title, type and date of the activity/event, the type of audience reached, the link to the webpage or description of the activity/event attended, the name and role of the participating team member(s) and the Partner(s) involved in the activity/event. If applicable, provide the abstract of the activity/event below the table (no page limit).*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Title of activity/event** | **Type of activity/event[[4]](#footnote-5)** | **Date**  **[dd/mm/yyyy]** | **Type of audience reached[[5]](#footnote-6)** | **Link to activity** | **Name and role[[6]](#footnote-7) of participating team member** | **Partner(s) involved[[7]](#footnote-8)** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

*[Note: add rows if applicable]*

## Scientific publications

*The table must report all publications generated in the context of the project funded by FRRB, including any submitted papers. If the funded project has not yet led to any publications, thick the box “This project has currently no publications”.*

*The listed publications must also be reported in the excel file “Publications” specifying title, authors, journal and related impact factor (IF), DOI, year of publication, Partner(s) involved, the names of the team member(s) supported by FRRB among the authors and, in case of other source of funding declared in the acknowledgments, describe briefly which aspects of the published work have been developed with the FRRB funding and which activities have been sustained with other funds of the PI(s).*

*Accepted papers must be uploaded, as a PDF file, in the section “Other documents” of Bandi online (BoL).*

This project has currently no publications.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Type of publication[[8]](#footnote-9)** | **Title** | **DOI** | **Journal** | **Year** | **Partner(s) involved6** | **Acknowledgment FRRB funding included (Yes/No)** | **Publication costs covered by FRRB funding (Yes/No)** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

*[Note: add rows if applicable]*

# ETHICS

*In case the proposed research involves human participants and/or laboratory animals, please specify how all the requirements (ethical approvals and any amendments) have been fulfilled and/or maintained. If applicable, provide any new Ethics committee approval and the authorisation from the Ministry of Health for the use of laboratory animals by uploading them in the section “Other documents” of BoL.*

# GENDER DIMENSION

*Describe here the sex/gender[[9]](#footnote-10) dimension at the level of the planned research activities and of the team (max. half a page).*

# RESOURCES

# ITALIAN LAY SUMMARY OF THE PROJECT

*Provide here a summary to convey the rationale and main achievements of the project to lay public****,*** *highlighting the impact on the Regional Healthcare System. It has to be written in plain Italian and in a simple and non-technical language. Avoid the use of jargon and do not include proprietary/confidential information as the lay summary will be published on FRRB’s website (max. half a page).*

# ENGLISH LAY SUMMARY OF THE PROJECT

*Provide here a summary to convey the rationale and main achievements of the project to lay public****,*** *highlighting the impact on the Regional Healthcare System. It has to be written in plain English and in a simple and non-technical language. Avoid the use of jargon and do not include proprietary/confidential information as the lay summary will be published on FRRB’s website (max. half a page).*

1. *The acronym must also be reported on the first page and in the header of the scientific report.* [↑](#footnote-ref-2)
2. *The project duration must include the no-cost extension(s) approved by FRRB, if any.* [↑](#footnote-ref-3)
3. *To list the Partner(s) involved use the Host Institution abbreviation provided in section 1 – General Project Information.* [↑](#footnote-ref-4)
4. *Examples include, but are not limited to, press release, web page, workshop, conference, flyer, poster, non-scientific event for the lay public.* [↑](#footnote-ref-5)
5. *Examples include, but are not limited to, lay public, scientific audience, other stakeholders (if so, specify which ones).* [↑](#footnote-ref-6)
6. *Examples include, but are not limited to, speaker, participant.* [↑](#footnote-ref-7)
7. *To list the Partner(s) involved use the Host Institution abbreviation provided in section 1 – General Project Information.* [↑](#footnote-ref-8)
8. *Examples include, but are not limited to, research note, scientific article, review, book chapter, monograph.* [↑](#footnote-ref-9)
9. *For more details, please refer to* https://cihr-irsc.gc.ca/e/50833.html [↑](#footnote-ref-10)