



## Europass Curriculum Vitae

### Personal information

First name(s) / Surname(s) **Paola Rebagliati**

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Nationality

Date of birth

### Work experience

Dates

From 1 March 2024 currently

Occupation or position held

**Head of Grant Office**

Main activities and responsibilities

- supervision in the drafting of the texts of the funding grants and related forms, with attention to the technical-scientific aspects;
- supervision of the financial reporting of the beneficiaries of FRRB projects and of related disbursement;
- supervision in the scientific process of evaluation of the project proposals received in response to the funding calls and in the organization of the Peer Review phase;
- management of relationships with beneficiaries of national and international funding;
- supervision of the evaluation process of the periodic scientific reports sent by the beneficiaries of the projects and supervision of the ex-post evaluation process at the end of the projects;
- definition and development of strategic documents, helping to identify and develop the most relevant technical-scientific contents required by the Lombardy Region, with specific regard to the evolution trends of biomedical research;
- collaboration in the activities of organization of events of the Foundation in collaboration with partners and stakeholders.

Name and address of employer

FONDAZIONE REGIONALE PER LA RICERCA BIOMEDICA (FRRB)  
registered office & operational headquarters:  
Piazza Città di Lombardia n. 1 20124 Milan  
*Brussels: House of Lombardy, 2, Place du Champ de Mars, 1050 Brussel*

Type of business or sector

The Foundation's purpose is to promote scientific and health research in the Life Sciences sector in the Lombardy Region

<b>Dates</b>	From 08 January 2024 to 29 February 2024
Occupation or position held	<b>Regional Project Manager</b>
Main activities and responsibilities	Drafting of the texts of call published by the Foundation, with primary attention to the technical aspects; evaluation of the technical/administrative aspects of the project proposals received in response to the Lombardy Beneficiaries. assistance and technical support to the Lombardy beneficiaries; monitoring of the project activities undertaken by the beneficiaries to ensure compliance with the objectives and needs detailed by the grants and by the Lombardy Region; management of the project budget and first level control activities of the financial reports received from the Lombardy beneficiaries; support in the ex-post evaluation process of the projects; collaboration in the organization of events of the Foundation.
Name and address of employer	FONDAZIONE REGIONALE PER LA RICERCA BIOMEDICA (FRRB) Registered office & operational headquarters: Piazza Città di Lombardia n. 1 20124 Milan <i>Brussels: House of Lombardy, 2, Place du Champ de Mars, 1050 Brussel</i>
Type of business or sector	The Foundation's purpose is to promote scientific and health research in the Life Sciences sector in the Lombardy Region
<b>Dates</b>	From 01 June 2022 to 31 December 2023
Occupation or position held	<b>Senior Institutional Grant &amp; Funding Agency Compliance Manager at Scientific Direction</b>
Main activities and responsibilities	Management of institutional strategic research activities related to clinic & scientific communities of the Institute. Coordination and preparation of institutional documentation bind to the financial support of Ministry of Health (i.e Ricerca Finalizzata, Ricerca Corrente and PNRR). works in partnership with the Office of Research Integrity to ensure compliance with national and international regulations regarding animal, human, and biohazard work, and also works in tandem with the Research Office, Administrative Direction and Legal Office to ensure Institute compliance.
Name and address of employer	IRCCS Ospedale San Raffaele S.R.L. Registered office & operational headquarters: via Olgettina n.60, 20132 Milan
Type of business or sector	One of the leading research institutes in Italy as per volume and quality of scientific output. Since 1972 recognized by the Italian Ministry of Health as a research hospital (Istituto di Ricovero e Cura a Carattere Scientifico, IRCCS). Research at San Raffaele covers all fields of biomedicine and it deals with the overall biomedical innovation process. Thanks to the integration of basic, translational and clinical research, Ospedale San Raffaele is at the forefront in many biomedical areas and provides the best assistance to its patients.
<b>Dates</b>	From 01 March 2021 – 31 May2022
Occupation or position held	<b>Supervisor at interim of Grants Office of the IRCCS Ospedale San Raffaele S.r.l.</b>
Main activities and responsibilities	<u>Administrative, technical and scientific support in submitting and managing of national and international grant (including also clinical trial activities)</u> , such as legal and administrative support in submission, negotiation and finalization of the International, European and National Grants

ensures sponsored project compliance through primarily independent analysis of sponsored project agreements, including a comprehensive analysis of terms and conditions, cited regulations, and compliance with university policies and procedures.

Supervision: award analysis, information dissemination, including certification from principal investigator(s), as well as award management through the life of the agreement.

supports the Institute's involvement in sponsored projects and programs funded by external sources by working with internal researchers and external stakeholders at the onset of a project until closeout.

Research, evaluation and dissemination of the funding opportunity for the research projects of all the institutes of the San Raffaele Scientific Institute.

Name and address of employer

IRCCS Ospedale San Raffaele S.R.L.  
Registered office & operational headquarters: via Olgettina n.60, 20132 Milan

Type of business or sector

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**Dates**

From 02 November 2015 – 28 February 2021

Occupation or position held

**Senior Grant and Compliance Manager at Grant Office**

Main activities and responsibilities

negotiation & support in managing grant procedures and activities, such as:  
oversee and manage a large group of externally and internally funded grants and contracts, including forecasting and interpreting funding agency and Institution guidelines;  
comply with internal and sponsor deadlines and obtain institutional approvals;  
drafting institutional procedures such as the "Policy on Financial Conflict Of Interest ", "Data management Plan", Research Misconduct etc. and support the FCOI Committee and FCOI Official Officer in the evaluation of potential Significant Financial Interest.  
review document on the proposal and award adherence as related to program requirements and assure compliance with contract/grant terms in accordance with Ospedale policies and State regulations;  
provide necessary training and support based on new and/or changing guidelines;  
communicate with Ospedale (and its Fondazione Research Units and its University Department to assure compliance, adherence to policies, status tracking, and direct communications with sponsors and other entities.  
ensure Ospedale ( also its Fondazione and/or its University) is committed to adhering to high standards of ethics, integrity and responsibility in their research programs;  
provide direction, assignments, feedback, coaching and counseling to assure outcomes are achieved and staff are compliant with Ospedale/Fondazione/University policies and procedures in research programs;  
Administrative, technical and scientific support in submitting and managing of national and international grant (including also clinical trial activities), such as legal and administrative support in submission, negotiation and finalization of the International, European and National Grants ( i.e grant of Italian Ministry of Health, NIH grant, MSCA etc.);  
research, evaluation and dissemination of the funding opportunity for the research projects of all the institutes of the San Raffaele Scientific Institute.

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<b>Dates</b>	From 1 July 2004 to 31 October 2015
Occupation or position held	<b>Contracts Manager at Grant Office until December 2014, from January 2015 Contracts Manager at Office of Research Agreements</b>
Main activities and responsibilities	<p>drafting/negotiation &amp; support in managing of grant contractual activities, such as:</p> <ul style="list-style-type: none"> <li>• legal support in submission, negotiation and finalization of the International, European and National Grants;</li> <li>• negotiation of Licensing /Research/Services &amp; Sponsorship Agreement;</li> <li>• negotiation and management of national and international Clinical Trial Agreement (with Pharmaceutical Company, Co-ordinate Sites &amp; CRO) with the support in the definition of the budget;</li> </ul> <p>management of intellectual property of the Institute (analysis, negotiation and drawing up of legal documents:</p> <ol style="list-style-type: none"> <li>1. Material Transfer &amp; Confidentiality Agreement.</li> <li>2. Licensee /Research / Services &amp; Sponsorship Agreement European Consortium Agreement (VII PQ and Horizon 2020),</li> <li>3. Clinical Trial Agreement/Investigator initiated Study Agreement</li> <li>4. MTA Coordinator: drawing up, analysis and negotiation of Material Transfer Agreement for human biological material involved in International project.</li> </ol> <p>study and fulfilment of several Institution Process, such as:</p> <ul style="list-style-type: none"> <li>• Research Misconduct</li> <li>• Acquisition of research temporary staff Services Contract offer by Hospital Facilities Application to National and International Research Grant</li> <li>• How to conduct Investigator initiated Study</li> </ul>
Name and address of employer	Fondazione Centro san Raffaele del Monte Tabor/IRCCS Ospedale San Raffaele S.R.L. Registered office & operational headquarters: via Olgettina n.60, 20132 Milan
Type of business or sector	One of the leading research institutes in Italy as per volume and quality of scientific output. Since 1972 recognized by the Italian Ministry of Health as a research hospital (Istituto di Ricovero e Cura a Carattere Scientifico, IRCCS). Research at San Raffaele covers all fields of biomedicine and it deals with the overall biomedical innovation process. Thanks to the integration of basic, translational and clinical research, Ospedale San Raffaele is at the forefront in many biomedical areas and provides the best assistance to its patients.

<b>Dates</b>	From 1 April 2003 to 30 June 2004
Occupation or position held	<b>Biotechnology Transfer Associate</b>
Main activities and responsibilities	<p>support role in managing in the technology transfer activities related to biotechnology, such as:</p> <ul style="list-style-type: none"> <li>● technology innovation and transfer;</li> <li>● licensing in/out;</li> <li>● negotiation of research contracts and project management;</li> <li>● promotion of biotechnology transfer from basic research to private companies or directly to the market;</li> <li>● assistance in the marketing and commercialisation of products and activities generated by the various research projects in the Institute.</li> </ul> <p><u>In particular:</u></p> <ul style="list-style-type: none"> <li>● management of intellectual property (provisional patent, PCT, national phase entry)</li> <li>● analysis of legal documents</li> <li>● Material and Animal Transfer Agreement Confidentiality Agreement</li> <li>● European Consortium Agreement (VI PQ) Licensee Contract Research Agreement</li> </ul> <p><b>Use of Commercial Database</b> for patent research and biotechnology market information (ie. Nerac, Delphion, European Patent Office, United States Patent and Trademark Office.</p>
Name and address of employer	Science Park Raf S.p.A., San Raffaele Institute Biotechnology Transfer Centre, Milan
Type of business or sector	A service company owned by Centro San Raffaele del Monte Tabor Foundation responsible for technology transfer and other aspects of the commercialization of research that takes place in the Foundation.
<b>Dates</b>	From 2 August 2000 to 31 March 2003
Occupation or position held	<b>Associate Researcher</b>
Main activities and responsibilities	<p>Dr. Antonio Servadio's laboratory at Stem Cell Research Institute - Project "Pathogenesis of polyglutamine disorders: transgenic models and molecular models" a project on inherited neurodegenerative diseases.</p> <p>Professor Angelo Vescovi's laboratory at Stem Cell Research Institute - Project "Neural Stem Cell trans- differentiation in adult animals", a project whose aim was to explore the potential development of adult CNS stem cells and to determine if non-CNS stem cells are able to generate neuronal progeny.</p> <p><u>techniques:</u></p> <p>Maintenance of neural stem cells cultures, transplantation of neural stem cell, gDNA extraction and quality control, PCR genotyping, protein extraction and quality control, immunoblotting, immunocytochemistry, immunohistochemistry, cryostat and vibratome sectioning. Management of the mice colonies and behavioral and neurological screen</p>
Name and address of employer	Fondazione Centro san Raffaele del Monte Tabor Registered office & operational headquarters: via Olgettina n.60, 20132 Milan
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## Education and training

- Registered in the register of "Innovation Manager" (from 04/01/2024), certificate n. 097*
- December 2023 **Master Executive in Innovation Management**, organized by Lapetre Srl, Milan.
- July 2010 **Master in Intellectual Property Law – MDPI** at Just Legal Services, a school of legal management of Milan.
- April 2009 **Post Graduate Course "Drafting International Contracts"**, at MIP, Politecnico di Milano School of Management.
- July 2010 **Post Graduate Course "English for Law and International Transactions"** organized by Università Bicocca di Milano (Dipartimento di Diritto per l'Economia), in collaboration with Università di Parma (Dipartimento di Scienze Penalistiche).
- June 2007 **Post-Graduate Course in Patenting** at Università degli Studi di Milano, Facoltà di farmacia.
- July 2000 Degree in **Chemistry & Pharmaceutical Technologies (CTF)** at Università degli Studi di Milano, Faculty of Pharmacy. Thesis: " *Prostatic pathology and neuroendocrine system: Expression of Neuropeptide Y and of its receptors*".

## OTHER

**From 2008 to 2013 Lessons** on "Partnerships: Contracts & Agreement" at the San Raffaele Vita-Salute University

**From 2010 to 2020 Member** of the WORKING GROUP LIFE SCIENCE AT THE American Chamber of Commerce in Italy.

**May 2000 Scholarship** granted by European Community to attend the biotech meeting "Tebio 2000", Genova, Italy.

## COLLABORATION/ FURTHER EDUCATIONS

I attended at one day **workshop** called " **Il trasferimento Tecnologico negli studi clinici**" organized by **FormaFutura srl**, at Milan.

I attended at three days **FormaFutura Webinar** titled "Studi no-profit: guida ai contratti"

I attended at three days **NCURA Global workshop**, titled "**US Funding Opportunities and Management**" organized at Politecnico of Milan.

I attended at two days **workshop** called "**Elementi di progettazione ed aspetti legali e finanziari in H2020**" [+ focus: **Comunicazione e disseminazione in H2020 ovvero come massimizzare l'Impatto**] organized by **IRIS (Ministero della Salute)** in collaboration with **APRE**, at Milano

I attended at two days **workshop** called "**Big Data, Electronic Health Records and Health Governance**" organized by **Fondazione Regionale per la Ricerca Biomedica**, at Milano.

I attended at a one day **workshop** called "**Fondi Strutturali e di Investimento Europei**" organized by **Regione Lombardia**, at Milan

I attended at one day **workshop** called " **Protocollo di Ricerca: come scriverlo, valutarlo e proporlo**" organized by **FormaFutura srl**, at Milan.

I attended at a **workshop** called "annual event POR FESR "un'occasione per conoscere i progetti in corso sul territorio regionale, le nuove opportunità di finanziamento e le prospettive post 2020" organized by Regione Lombardia, at Milan.

I attended at one day **workshop** called **Giornata in Piazza "Importanza della Ricerca Clinica per la cura delle Malattie: Coinvolgimento del Paziente, del Cittadino, dei Media"** organized by AFI, at Milan.

I attended to a two days' **workshop** called "**Corso Metodologia della Sperimentazione Clinica**" at IRCCS Ospedale San Raffaele.

I attended to a three days' **Conference** called "**the Data Way to Science**", organized by **GARR**, at Università Ca'Foscari, Venice.

I attended to a two days' **workshop** called "**Open Research Data Management: policies and tools**", organized by **Università degli Studi di Torino, Università degli Studi di Milano, OpenAire**, with the patronage of **APRE**, at Università degli Studi of Milan.

I attended to a **workshop** called "**Come massimizzare l'Impatto: focus sulla Disseminazione e Comunicazione dei risultati in Horizon 2020**", organized by **APRE**, at Ospedale San Raffaele.

I attended to a **workshop** called "**Digital Health – la comunicazione scientifica nell'era digitale**" organized by **GFK- EURISKO**, at GFK- Open Lab via Tortona 33, Milan.

I attended to a **workshop** called "**Bird & Bird & il nuovo Regolamento europeo sulla protezione dei dati: cosa cambia e come organizzarsi**" organized by **Bird&Bird**, at Hotel NH Collection President - Largo Augusto, 10 , Milan

I attended to one day **course** called" **HORIZON 2020: introduzione "Contratti, Accordi, Consortium Agreement e Intellectual Property"** organized by **APRE**, at Ospedale San Raffaele.

I attend several **courses and workshop**, organised by **Temas srl, Bird&Bird, FormaFutura srl, AIFA** and **Centro Formazione Biolab**, regarding the world of the Clinical Trial (management, coordination, negotiation of the Agreement etc).

I attended at one-day **congress** "**Drafting International Contracts**" organized by **MIP, Politecnico di Milano, School of Management**.

I attended at **three-days course** called "**Negotiating, Understanding and Drafting Commercial Contracts for the Pharmaceutical Industry**" organized by **Falconbury\_Pharmaceutical Seminars**, at London

I attended at a **congress** called "**Iniziativa per la valorizzazione dell'innovazione: incontri sulle Tematiche del Licensing – Prima Edizione: Brevetti e Know-How**" organized by **Camera di Commercio of Milan**, in collaboration with **LES Italia**.

I attended at a **course** called "**Growing business with IP**" organized by **EPO in cooperation with SDA Bocconi**, at Milan.

**Personal skills and competences**

Mother tongue(s) **Italian**

Other language(s)

Self-assessment

European level (\*)

**Language**

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	
C1	C1	B2	C1	C1

Personal skills and competences

Interpersonal and team working skills.  
 Identification and planning of the work team's needs;  
 Evaluation of the work team, to identify training or growth paths.  
 Propensity to listen, problem-solving skills, with a particular propensity for analyzing situations in order to be able to highlight the strengths and weaknesses and then identify alternative approaches aimed at solving the problem  
 Performance measurement and objective plan.  
 Always ready to new challenges in an innovative way, thinking, where possible, outside the box.

Computer skills and competences

Excellent competence in the use and management of Windows operating systems and Windows Office applications (Word, Excel, Power Point).

Other skills and competences

Photography, Reading, Travel, Diving

Driving licence

B License

**Additional information**

undersigned Rebagliati Paola, C.F. .... Italian citizen, pursuant to and for the purposes of the provisions contained in Articles 46 and 47 of Presidential Decree no. 445 of 28 December 2000, and aware of the consequences arising from false declarations pursuant to Article 76 of the aforementioned Presidential Decree no. 445/2000, under my own responsibility declare that the information contained in this curriculum vitae corresponds to the truth.  
 You authorise the processing of your personal data pursuant to Articles 13 and 14 of RE 679/2016 (GDPR).  
 I declare that the information provided in this Curriculum Vitae is true and accurate

I authorise the processing of my personal data contained in this curriculum vitae according to Article 13 of Legislative Decree 196/2003

Milan , 21<sup>st</sup> June

Paola Rebagliati